

## **Our Lady of Peace Parish Finance Council Meeting – November 8, 2017 6:30 pm**

ATTENDEES: Joe Phillips –chairman, Dave Bertram, Bill Lucas, Mike Clark, Bill Chromizky, Kellie Moore -Business Manager/Parish Manager, Nicole Serpico-Ward – School Board President

Not in attendance, Fr Walter Dziordz and Mike Murphy

### AGENDA

- 1 – Financial Reports 17/18 Projections
- 2 – School Business
- 3 – Year End Parishioner 16/17 Reporting
- 4 – Sunday Offertory
- 5 – Church Internet
- 6 –Ministry Proposal Process
- 7 – Parish Council
- 8 - Additional Reporting

The meeting opened with a prayer by Mike Clark

### DISCUSSION

**1– Financial Reports:** A 17/18 fiscal year end operating budget projection shows a small shortfall. This projection includes the parish, school and religious education departments. A 17/18 fiscal year end deposit account projection indicates capital campaign pledges are being paid on schedule along with the need to currently address \$900,000 in facility upgrades and an additional \$1,200,000 over the next five – eight years. Motion was made and approved to update the current campus facility assessment. The business manager will meet with the architect and engineer who developed the plan originally.

**2– School Business:** School board recommended the school assume the cost of \$3500 for new carry cases for the devices. A motion was made and approved to cover this expense. The school board recommended previously a consultant be secured to assist the administration in specific areas of curriculum and scheduling. The Pastor supported this recommendation. A consultant has been hired and is in the process of an assessment. The findings and recommendations will be discussed with the Pastor, school board and school administration in order to address the specific areas of concern. The council also discussed the school technology fee assessed to the K-8 parents in August 2017.

**3-Year End Reporting:** The 16/17 year end results were reviewed and approved for circulation to the parishioners. The detailed parishioner report will be published both hardcopy and on the parish website on November 10th. The parish closed the fiscal year with a surplus. In addition, the capital campaign pledges are being fulfilled as scheduled. Campus Facility planning and repair is a parish-school priority.

**4–Sunday Offertory:** July – October 2017 results for Sunday offertory reflected a budget deficit of \$14,000.

**5–Church Internet:** Four options were presented for discussion regarding installation of internet in the church building. A motion was made and approved to initially use a current hot spot device for presenters and groups who request church internet. The device, along with instructions, can be checked out at the rectory. The results of this internet service option will be discussed after feedback has been obtained from the users.

**6–Ministry Proposal Process:** The new proposal process has been implemented for two months. Six proposals were presented to the parish council and all six were discussed with recommendations made to the Pastor. We have heard positive responses from the parishioners and ministry leaders regarding this new process. We acknowledge the work of the parish council members who developed the process and assisted in the implementation.

**7–Parish Council** – Parish council held its first meeting of the fiscal year in September. The council reviewed ministry proposals and discussed other business. The council minutes are posted on the parish website and the next meeting is November 16, 2017 at 6:30 pm.

**8–Additional Reports** – The following reports were reviewed and discussed

- CMAA Results
- School Enrollment Update
- School Parent Communication
- Lead Testing Communication

Fr Walter Dziordz returned from confessions and closed the meeting with a prayer at 7:40 pm. All recommendations were communicated to Fr Walter and he approved.

Next Finance Council Meeting – January, 2018 TBD