

## **Our Lady of Peace Parish Finance Council Meeting – Wednesday June 29, 2016**

ATTENDEES: Fr. Walter Dziordz, Mike Clark, Bill Lucas, Joe Phillips, Don Wittmer, Kellie Moore  
(Business Manager/Parish Administrator)

Absent: Mike Murphy

### AGENDA

- 1 – Construction update
- 2 – School budget
- 3 – FACTS implementation
- 4 – Sunday offertory
- 5 – Stewardship Program – Parish Council
- 6 – FC Chairman position 16/17
- 7 – School vitality study
- 8 – Miscellaneous
- 9 – Next Meeting TBD

### DISCUSSION

#### **1- Construction update:**

The east side work is completed, the west side started. It is projected that the work will be completed by the end of July per the original schedule.

#### **2 – School budget:**

The projected student count is 266 versus the budgeted 280. Principal Wilkinson is implementing the administrative actions necessary to address the financial situation.

#### **3 – FACTS Implementation:**

It was reported that 5 families have not signed up for FACTS and 29 families have not returned the 16/17 school registration forms . The principal, business manager, and school board president, are addressing the families who have not yet returned their registrations forms.

#### **4 – Sunday offertory:**

The Sunday offertory receipts are down \$45,000 from the 15/16 budget.

#### **5 – Stewardship program:**

Program education will begin in July. The firm Our Sunday Visitor, as recommended by DOJ, will be used to train the parishioner volunteers. Mike Clark will be the program's Leader.

**6 – FC chairman:**

With the completion of fiscal 15/16, Don has completed his term as FC chairman. Fr. Walter asked Mike Clark to prayerfully consider becoming chairman. Mike will advise Fr. Walter.

**7 – School vitality study:**

Corrections were made to the study originally submitted, we are waiting for the final report from CSO.

**8 – Miscellaneous:**

Joe and Kellie will compile a map of the projected spending associated with the facility replacement. Contracts were approved for several school items including, exit signs and emergency lighting, roof repair and tuckpointing, carpet and runners as safety items.

**9 –The next Finance Council meeting:**

The date will be determined.