

**Our Lady of Peace Parish Finance Council Meeting – April 22, 2019 at 6:00 pm**

ATTENDEES: Rev. Walter Dziordz, Pastor, Rev. Mark Baron, Dave Bertram, Mike Clark, Bill Chromizky, Bill Lucas, Kellie Moore -Business Manager, Mike Murphy, and Sandra Sobotka

AGENDA

- 1 – School Business
- 2 – Parish Business
- 3 – Facility Planning
- 4 – Financial Reports

The meeting opened with a prayer by Fr. Walter at 6:05 PM.

**DISCUSSION**

**1 - School Business:** Discussed the projected 2019-2020 school year enrollment and budget. The parish investment in education will be increased due to decreased tuition revenue, and lower fundraising revenue.

The search for a new principal is active and all qualified candidates are being considered and interviewed by the search committee.

The T.R.I.P. program will be eliminated on May 1, 2019. There will be a review after the last prepaid vendor vouchers are issued. Any remaining inventory of the prepaid cards will be held in the Business Office and utilized by the Food Pantry and other parish ministries.

Tuition payments are current with the exception of one family. That family has failed to respond or communicate with Fr. Mark or the Business Office. The delinquent tuition policy is being followed for this situation.

**2 – Parish Business:** It was agreed that the exit onto Plainfield Road will become RIGHT TURN ONLY after school closes in early June. Additionally, we will utilize the Darien Auxiliary police only on church holy days. During a trial period, the Auxiliary police will be stationed both on Plainfield Road and 75th Street to ensure a safe and smooth traffic flow.

A letter, written by Mike Clark, will be given to Mayor Weaver along with a file of letters, emails, and photos documenting the damage done to the newly coated parking lot, and the communications between OLP and the City of Darien, its contractor, and its contractor's insurance company to have the Plainfield Road side of the parking lot recoated at the expense of the contractor the city used for sewer work along Plainfield Road last summer.

**3 - Facility Planning:** Proposals will be requested for the installation of security cameras outside of the school and church.

**4 - Financial Reports:** The offertory contributions are running nearly \$41,000 ahead of budget for fiscal 2018-19.

CMAA pledge payments have exceeded the target established by the diocese for Our Lady of Peace. A parish rebate of \$51,000 has been recorded for the 18/19 fiscal year.

It is noted that we will receive \$14,000 for the diocese in July for the annual distribution for our Education Endowment Fund.

It is anticipated that the fiscal year end will find the budget balanced with no shortages or significant overages.

Fr. Mark closed the meeting with a prayer at 7:20 PM.

**Next Finance Council Meeting – Tuesday June 12, 2019 at 6:00 PM - Library**