

Dear Parishioners:

October 2, 2020

Please find attached the parish's financial statements for the fiscal years ended June 30, 2020 and 2019. We have also included the fiscal year 2020-21 budget.

For the year ending June 30, 2020, church revenue declined 5% from the previous fiscal year. The impact of being required to suspend all masses due to the COVID-19 pandemic in mid-March can be seen in a 13% decline in Sunday offerings. The church closure also prevented us from holding the Parish grand raffle, which is a significant fundraising tool. However, we were blessed by a parishioner who gave us a \$105,000 unrestricted bequest in her will. We had one time capital purchases of an automobile and new vestments, along with a \$20,000 contribution to the Diocese of Joliet Seminarian Endowment Campaign, a new five year initiative starting in 2019-20 under Bishop Conlon.

Our school enrollment for the 2019-20 year was 152 students for Kindergarten through eighth grade, which was down 26% from the previous enrollment of 206. This decline is reflected in lower tuition revenue, which fell 15% from 2018-19. Driven mainly by the reduction in revenue, the parish investment in education for the year increased \$195,000 to \$569,000. This financial investment is above the recommended DOJ guidelines for funding our school.

The school enrollment for 2020-21 was projected to fall to 130 students, further reducing our tuition revenue and increasing our projected parish investment substantially to over \$700,000. In order to sustain this investment the parish would've jeopardized its financial stability and future. The decision to close the school in June was a very difficult one for all. The school has been an integral part of Our Lady of Peace Parish community for many years and we are grateful to Fr Al Micka, the founding Pastor, all the parents, students and staff that made it the source of many wonderful memories and successes. Moving forward, Fr Mark and a parish planning committee will work with the Bishop and DOJ Buildings Committee on the future of the school campus and how it can be utilized to meet the needs of the parish community.

In response to the pandemic and its negative impact on the economy, the CARES Act was passed by Congress and signed into law. Part of the Act is the Paycheck Protection Program (PPP). The \$659 billion funded under the Small Business Administration's Business Loans Program Account was intended to provide loans to entities to guarantee payroll and other costs so as to help those entities remain viable and allow employees to continue to earn a paycheck. Our Lady of Peace applied for, and was granted, a PPP loan of \$307,000. Per the terms of the loan, we utilized these funds to keep all school, parish and religious education staff on the payroll with full salaries and benefits. A portion was also used to cover our campus utility bills. The loan is forgivable if certain conditions are met, and we plan on applying for forgiveness as soon as the program allows this to occur.

The parish's overall cash position increased \$312,000 over the previous year. Unlike past years, the parish did not undertake any large capital improvement project. The improved cash position was partially a result of a generous bequest by a parishioner, along with pledges payments made to the capital campaign for the replacement of the parking lot. The campaign is in its final stages and all pledges are planned to be paid off during 2020-21. During 2020-21 the school building roof project, which was in poor condition and scheduled to be replaced, was

completed. The estimated cost of this project was \$400,000, and was funded by cash in our Diocesan Deposit account.

Parishioners remain very generous in their response to second collections, as \$48,000 was contributed for special diocesan intentions, and another \$92,000 was collected for the parish's food pantry ministry. The food pantry experienced a record year in donations and we want to acknowledge the generosity of the parish community. The parish's Catholic Ministries Annual Appeal (CMAA) remained a very successful endeavor, as the parish realized \$44,000 in rebates from the annual appeal due to the parish once again, exceeding its diocesan goal. Overall, the parish is in a healthy financial position due to the support of parishioners and proper financial management of the parish assets.

Communication is key to an active and successful parish. We will keep you informed of the parish's financial standing, and we encourage you to visit our website at www.olopdarien.org to stay apprised of the happenings within our ministries. All Finance Council meeting minutes and reports can be found under "About", then the "Council/Committee" tabs on the website. Please consider opportunities to volunteer with a parish ministry; your involvement will help both you and the parish to grow spiritually.

If you have any questions or comments regarding the financial statements, please feel free to contact Kellie Moore, our Parish Business Manager, at 630.323.4392, or via email at kmoore@olopdarien.org.

Our Lady of Peace Finance Council

Bill Lucas – Chairman

Dave Bertram

Bill Chromizky

Mike Clark

Michael Murphy

Sandra Sobotka

By permission

Rev. Mark Baron, Administrator

OUR LADY OF PEACE PARISH

Church - Financial Report

Actual results for the fiscal years ended June 30, 2020 & 2019, and budget for the year ending June 30, 2021

SUMMARY OF REVENUE AND EXPENSES	18-19 Actual	19-20 Actual	20-21 Budget
REVENUE:			
Sunday Collections	\$ 1,159,025	\$ 1,012,990	\$ 858,000
Christmas, Easter and Holy Day Collections	138,865	134,210	100,000
Unrestricted Donations ¹	57,929	53,465	28,500
Interest Income - Diocesan Deposit Account	19,633	19,354	5,000
Fundraising ²	22,129	5,240	10,000
Restricted Donations	6,342	3,873	2,500
Other ³	51,417	156,671	42,000
Total Revenues	<u>1,455,341</u>	<u>1,385,803</u>	<u>1,046,000</u>
EXPENSES: ⁴			
Salaries and Wages ⁵	320,581	341,139	305,600
Contracted Services ⁶	131,190	116,547	124,700
Employee Benefits and Payroll Taxes	96,923	98,500	102,700
Diocesan Assessment and Other	82,853	76,170	74,000
Ministry and Outreach ⁷	47,164	69,862	70,000
Capital Purchases ⁸	16,208	60,100	33,000
Church, Office and Maintenance Supplies	56,615	56,673	51,400
Utilities	42,610	41,178	47,200
Insurance - Property, Liability & Auto	18,102	20,598	20,000
Repairs and Maintenance ⁹	11,819	11,795	24,000
Rental of Office Equipment	4,287	4,599	4,900
Automobile	3,272	3,731	6,000
	<u>831,623</u>	<u>900,892</u>	<u>863,500</u>
Investment in Education - School and REO ¹⁰	414,509	585,004	17,500
Parish Subsidy - School Facility	-	-	190,000
Total Expenses	<u>1,246,132</u>	<u>1,485,896</u>	<u>1,071,000</u>
TOTAL REVENUE LESS EXPENSES	<u>\$ 209,208</u>	<u>\$ (100,093)</u>	<u>\$ (25,000)</u>

Footnote 1 Includes Mass stipends, donations from weddings, funerals & baptisms, & capital appreciation collections.

Footnote 2 Mainly represents revenue from the Parish grand raffle in 18-19 and the 20-21 budget.

Footnote 3 Represents the Diocese of Joliet Annual Appeal Refund, as well as a unrestricted bequest in 19-20.

Footnote 4 Certain costs incurred by the church are assigned to the school & those amounts are not included in this church financial report.

Footnote 5 Includes parish & rectory staff, priests, deacons, liturgy staff & guest priests.

Footnote 6 Includes Darien Police/traffic control, cleaning & lawn care services, snow removal, HVAC services, & professional fees.

Footnote 7 Represents funds to support our retired Marian Fathers priests as well as a contribution to the Diocese of Joliet Seminarian Endowment Campaign.

Footnote 8 Includes purchase of automobile and vestments.

Footnote 9 Represents facility improvements to the church and rectory.

Footnote 10 Diocesan guidelines require that the investment in education be no more than 25% of total operating expenses for the school. For the FY 20-21 budget, amount is for Religious Education only.

OUR LADY OF PEACE PARISH
Consolidated School - Financial Report
Actual results for the fiscal years ended June 30, 2020 & 2019

SUMMARY OF REVENUE AND EXPENSES	<u>18-19 Actual</u>	<u>19-20 Actual</u>
REVENUE:		
Tuition and Fees ¹	\$ 1,145,603	\$ 978,603
Organizational Transfers ²	135,450	92,350
Cafeteria/Lunch Program	63,238	40,189
Athletics ³	32,089	22,116
Restricted Revenue ⁴	13,596	14,015
Unrestricted Revenue	1,033	12,124
Fundraising ⁵	20,185	10,666
Total Revenues	<u>1,411,194</u>	<u>1,170,063</u>
EXPENSES: ⁶		
Salaries and Wages	944,490	878,424
Employee Benefits and Payroll Taxes	339,678	312,662
Contracted Services ⁷	147,810	219,726
Capital Purchases ⁸	46,200	72,952
Utilities	68,035	65,503
Cafeteria/Lunch Program	52,706	39,552
Curriculum/Textbooks	60,679	38,012
Maintenance and Operating Supplies	30,344	31,202
Insurance - Property, Liability & Auto	25,654	26,398
Athletics	29,252	20,642
Repairs and Maintenance	22,753	14,871
Rental of Office Equipment	16,862	13,669
Other	-	5,000
Total Expenses	<u>1,784,463</u>	<u>1,738,613</u>
REVENUE LESS EXPENSES	<u>(373,269)</u>	<u>(568,550)</u>
INVESTMENT IN EDUCATION	373,269	568,550
TOTAL REVENUE LESS EXPENSES	<u>\$ -</u>	<u>\$ -</u>

NET REVENUE LESS EXPENSES - BY COST CENTER

Kindergarten - 8th Grade	\$ (394,424)	\$ (575,748)
Preschool	(11,009)	(1,899)
Extended Day	18,795	6,985
Athletics	10,532	19,547
Cafeteria/Lunch Program	2,838	(17,435)
	<u>(373,269)</u>	<u>(568,550)</u>
Parish Contribution	373,269	568,550
	<u>\$ -</u>	<u>\$ -</u>

Footnote 1 Includes Kindergarten through 8th grade, preschool and extended day.

Footnote 2 Includes Home & School Association and final T.R.I.P. contributions.

Footnote 3 Includes Athletics fundraising.

Footnote 4 Represents endowment distribution revenue.

Footnote 5 Includes Golf outing, Sloppy Joe day and Halloween raffle.

Footnote 6 Certain costs incurred by the church are assigned to the school, and those amounts are included in this financial report. Certain costs paid by the school are assigned to religious education.

Footnote 7 Includes janitorial support, cleaning, computer support, HVAC services, snow removal and lawn care services, training and professional fees.

Footnote 8 Includes purchases/leasing of technology items and new security system upgrade project

OUR LADY OF PEACE PARISH
School Facility - Financial Report
 Budget for the fiscal year ending June 30, 2021

SUMMARY OF REVENUE AND EXPENSES	<u>20-21 Budget</u>
REVENUE:	
Restricted Revenue 1	\$ 15,000
Total Revenues	<u>15,000</u>
EXPENSES: 2	
Contracted Services 3	71,500
Utilities	50,500
Insurance - Property & Liability	27,000
Capital Purchases 4	25,000
Rental of Office Equipment	13,000
Repairs and Maintenance	12,000
Maintenance and Operating Supplies	6,000
Total Expenses	<u>205,000</u>
REVENUE LESS EXPENSES	<u>(190,000)</u>
PARISH SUBSIDY	190,000
TOTAL REVENUE LESS EXPENSES	<u><u>\$ -</u></u>

Footnote 1 Represents endowment distribution revenue.

Footnote 2 Certain costs incurred by the church are assigned to the school building, and those amounts are included in this financial report. Certain costs paid by the school are assigned to religious education.

Footnote 3 Includes maintenance staffing, contracted cleaning, computer support, and HVAC services.

Footnote 4 Includes first installment of the school security system upgrade project.

OUR LADY OF PEACE PARISH
Religious Education - Financial Report

Actual results for the fiscal years ended June 30, 2020 & 2019, and budget for the year ending June 30, 2021

SUMMARY OF REVENUE AND EXPENSES	<u>18-19 Actual</u>	<u>19-20 Actual</u>	<u>20-21 Budget</u>
REVENUE:			
Tuition and Fees	\$ 41,200	\$ 33,200	\$ 27,500
Unrestricted Revenue	1,829	2,313	2,000
Total Revenues	<u>43,029</u>	<u>35,513</u>	<u>29,500</u>
EXPENSES: 1			
Salaries and Wages	26,753	19,954	20,000
Contracted Services 2	28,368	11,792	7,300
Materials and Supplies	10,052	9,681	9,100
Utilities	8,515	6,630	5,850
Rental of Office Equipment	2,755	2,149	3,000
Employee Benefits and Payroll Taxes	7,826	1,761	1,750
Total Expenses	<u>84,269</u>	<u>51,967</u>	<u>47,000</u>
REVENUE LESS EXPENSES:	<u>(41,240)</u>	<u>(16,454)</u>	<u>(17,500)</u>
INVESTMENT IN RELIGIOUS EDUCATION	41,240	16,454	17,500
TOTAL REVENUE LESS EXPENSES	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Footnote 1 Certain costs paid by the school are assigned to religious education and those amounts are included in this financial report.

Footnote 2 Includes cleaning services and computer support.

Our Lady of Peace Parish
Asset Statement

Current Assets	<u>June 30, 2019</u>	<u>June 30, 2020</u>
Operating Cash	\$ 626,134	\$ 621,540
Petty Cash	200	200
Diocesan Deposit Account 1	702,916	1,019,311
Total Assets	<u>\$ 1,329,250</u>	<u>\$ 1,641,051</u>

Current Organization Assets		
School Endowment Fund 2	\$ 315,199	\$ 318,397
Home & School Operating Account 3	10,861	35,433
Food Pantry	23,246	24,039
Home & School Raffle 3	5,333	9,916
Younger Than Ever Seniors 3	2,857	3,286
Grand Raffle Account	2	2
T.R.I.P. Program 3, 4	10,151	-
Total Organization Assets	<u>\$ 367,649</u>	<u>\$ 391,073</u>

Special Diocesan Collections
For the fiscal years ended June 30, 2020 and 2019

	<u>June 30, 2019</u>	<u>June 30, 2020</u>
Religious Retirement	\$ 6,399	\$ 7,519
Marian Missions	972	6,540
Peter's Pence	5,738	6,090
Eastern Europe	3,986	5,344
Campaign for Human Development	4,990	4,942
Latin America	4,127	4,690
World Missions	4,879	4,202
Diocesan Priests Care & Support	9,154	2,510
Respect Life	2,233	2,339
Holy Land	3,463	1,044
Catholic Relief Services	4,599	904
Home Missions	3,824	779
Christ is Our Hope Magazine	2,264	660
Disaster Relief	6,037	-
Total Diocesan Collections	<u>\$ 62,665</u>	<u>\$ 47,563</u>

	<u>Food Pantry Donations</u>	
From parishioners and community groups	<u>\$ 74,933</u>	<u>\$ 91,859</u>

Footnote 1 Our Diocesan savings account currently earns 2.0% interest.

Footnote 2 The School Endowment Fund is held at the Diocese of Joliet.

Footnote 3 Organizations hold their own checking account and have a treasurer who is responsible for reporting the financial activity to the organization, the Pastor and finance committee.

Footnote 4 The T.R.I.P. program was terminated in FY 2019.

***Our Lady of Peace Parish
Diocesan Deposit Account
July 1, 2019 - June 30, 2020***

Beginning Balance - July 1, 2019	\$ 702,916
<u>Revenue</u>	
Transfer from Church operating account	200,000
Unrestricted Bequest	104,910
Capital Campaign Receipts	55,949
Interest on Diocesan Deposit Account	19,354
<u>Expenses</u>	
Professional Services - Engineering & Architectural School/Parish	(42,016)
Security System Upgrade Project	(21,802)
Ending Balance - June 30, 2020	<u><u>\$ 1,019,311</u></u>

Interest on the Diocesan Deposit Account is reflected on the church financial report.