

Our Lady of Peace Parish Finance Council Meeting – November 4, 2020 at 9:00 am
Virtual Meeting

ATTENDEES: Rev. Mark Baron, Dave Bertram, Mike Clark, Bill Chromizky, Bill Lucas, Sandra Sobotka and Kellie Moore -Business Manager.

Opening Prayer

1 – Fr. Mark opened the meeting at 9:00 am with a prayer. The September 2020 minutes were approved by the council.

2 – Parish Business

Sunday Offertory

The Sunday offertory actual vs budget YTD was reviewed. Currently the offertory is at a budget surplus of \$6,790 through week 17. The 20-21 weekly budget is \$16,500. The number of parishioners using the on line donation service has increased to over 300 donors. *Fr. Mark will add a slide on the live stream thanking parishioners and encourage them to donate using the on line portal.*

3 – Stewardship-Social Media

We have secured a parish volunteer to manage our Parish Facebook Page in collaboration with our bulletin editor and parish staff. Beginning in December 2020 we will partner with a website designer to redesign our parish website. The new parish **on line giving app** should be going live in the coming weeks to allow for access from the website or any device or mobile app.

4 – Financial Reports

The 20-21 YTD financial reports were discussed. Overall the parish revenue/expenses are on budget for all departments. Per Bishop Pates, the parish awarded \$28,000 for year one of a two year commitment in student scholarships to all PreK – 8th grade students who transferred to a catholic school. The parish will award the same scholarships for 2021-22 if the student meets the same criteria and remains enrolled at a Catholic Elementary school. The 2020-21 school endowment distribution covered the scholarships awarded by the parish.

5 – Food Pantry

The Food Pantry has seen an increase in parishioner donations since March 2020. The current fiscal YTD donations are up \$15,000 over the 2019-20 YTD total. The Parish Fall Food Drive collected over \$3,000 in cash donations and over 5000 food items to help support the ministry of the food pantry who serves 70 families on a weekly basis. It is planned to partner again with the Darien Lions club next year to run another event to support the food pantry ministry.

6 – PPP Loan

The PPP loan forgiveness application is currently under review by our bank. Once the bank review has been completed the application will be submitted to the SBA for review.

7 – Relocation of Offices

Per the Diocese of Joliet the parish offices will re-located from the priests residence/rectory to the school facility in November. The parish office, business office, Deacon's and music director's office will all be located on the first floor of the main school building. The rectory will remain the priest's residence and closed to the public for business.

8 –Master Plan – PPC

The parish planning committee and Newman Architecture met in October 2020 to confirm the Project Schedule and Timeline for the coming months. Beginning the week of November 10, the PPC and Newman Architecture will begin holding focus groups with parish ministries and key members of the parish community to gather information and data for future planning. A town hall and parish wide survey will be rolled out in December 2020. *The PPC project timeline and schedule may be impacted due to COVID-19 – DOJ guidelines and restrictions.*

9- Facility Planning

The school roof project is nearing completion. The warranty inspection and walkthrough will occur in November/December. The new school building security system is still being installed by the contractor. The expected completion date is December of 2020. This system will allow staff and volunteers to monitor the exterior and interior areas of the school and allow access to enter using the new computer system. The lower level exterior church doors have been ordered and should be delivered for installation in December 2020.

10-Parish Administrator Role

Per Bishop Pates, Fr Matt Lamoureux, Pastor of St. Patrick's in Yorkville, has assumed the new role of parish administrator for Our Lady of Peace. He will work with Fr Mark Baron on all areas of parish planning and ministry life.

11-Parish Council

The current parish council president, Mr. Eric Koranteng, has resigned from his role. We want to acknowledge and thank Mr. Koranteng for his 12 years of service to our parish. He has served on various committees and ministries and given countless hours of his time to support our parish and school. The parish council is currently on hiatus.

12-Religious Education

The REO program currently has 50 in person students and 100 on line students in 1st – 8th grade.

13- Additional Reports

The council reviewed the CMAA reports.

Fr. Mark closed the meeting with a prayer at 10:00 am.

Next Finance Council Meeting – December 16, 2020 9:00 am