

Our Lady of Peace Parish Finance Council Meeting – March 3, 2021 at 9:00 am
Virtual Meeting

ATTENDEES: Rev. Mark Baron, Dave Bertram, Mike Clark, Bill Chromizky, Bill Lucas, Sandra Sobotka and Kellie Moore -Business Manager.

Opening Prayer

1 – Fr. Mark opened the meeting at 9:00 am with a prayer. The January 2021 minutes were approved by the council.

2 – Parish Business

Sunday Offertory

The Sunday offertory actual vs budget YTD was reviewed. Through February, the offertory is at a budget surplus of \$19,629 through week 34. The 20-21 weekly budget is \$16,500. The number of parishioners using the online donation service has increased to over 330 donors. The council reviewed offertory for the last three fiscal years and specifically focused on the impact COVID-19 has had on parish revenue.

3- Parishioner Bequest

A parishioner has named Our Lady of Peace parish as beneficiary in her estate. The business office received the initial bequest payment of \$37,000, which was deposited in the parish savings account held at the Diocese of Joliet. The remaining bequest balance of \$12,000 will be paid in monthly installments through the 2021 calendar year.

4-Master Plan

The parish planning committee (PPC) and Newman Architecture are still on a suspended schedule, but will resume in early April 2021. Due to the surge in COVID cases the remainder of the focus groups and the future town hall meetings were suspended until April 2021. *The PPC project timeline and schedule may be impacted due to COVID-19 – DOJ guidelines and restrictions.*

5- Catholic Leadership Coaching

Fr Mark informed the council that he has selected the two members of his senior leadership team, Dave Bertram and Mike Santay. He will continue to work with his team and the consultant on this program.

6-DOJ Three year audit

The parish has been scheduled for its three year audit the week of March 15, 2021. The audit will be on site and will do an examination of FY 2019-20 records. The auditor examines all financial and personnel records, along with internal controls and operations. A full report will be sent to the Finance Council Chairman and Pastor with findings and or recommendations.

7-Religious Education

Fr. Mark reported that the RE program is running as planned to date. Classes remain both on site and virtually. He has confirmed the dates for First Communion, May 1st and May 8th, and Confirmation on May 15th 2021.

8- Additional Reports

The council reviewed the **Food Pantry Activity**. Donations are currently \$27,000 ahead of year to date February 2020. The food pantry continues to serve 50-60 families per week from our surrounding communities.

Fr. Mark closed the meeting with a prayer at 10:15 am.

Next Finance Council Meeting – April 7, 2021 at 9:00 am