

**Our Lady of Peace Parish Finance Council Meeting**  
**October 24, 2024 - 9:30 am Library Meeting**

ATTENDEES: Dave Bertram, Mike Clark, Bill Lucas, Sandra Sobotka,  
Kellie Moore -Business Manager, Fr. Michael Baker, Parish Administrator

The meeting began at 9:30 am with an opening prayer from Fr. Michael Baker

**Minutes**

The August 2024 minutes were reviewed and approved.

**Parish Business**

**1- Capital Campaign**

**Pledge Update**

As of 10-21-24 412 families have pledged \$973,154 with \$633,315 being collected through pledge payments. Currently 242 pledges are paid in full with 170 open pledges to be fulfilled.

**Construction Update**

Construction has begun on Phase 1 of the parish center. Fr. Michael will communicate the progress of Phase 1 to the parish through the bulletins and website. A capital campaign progress report will be sent directly to all households outlining the scope of the project and construction timeline by December of 2024.

**2 - Sunday Offertory YTD**

The Sunday offertory actual vs budget for FY 24-25 was reviewed. Through the end of week 13 the offertory is at a budget surplus of \$1,172. The 24-25 weekly budget is \$18,000. The number of parishioners using the online donation service has increased to 520.

**3- Financial Report**

The first quarter of FY 24/25 was reviewed.

**4-Facility Project Report**

Bids were secured by a second contractor for the rectory and church washrooms. The plan is to begin with two of the rectory washrooms and complete those in FY 24/25.

New outdoor benches have been ordered for the Divine Mercy and Blessed Mother outdoor statue areas. The expected delivery date is December 2024, and they will be installed in the spring of 2025.

New exterior lighting was added along the South and East sides of the parish center for improved security.

## 5 – Pastor’s Report

### Safety & Security

Fr. Michael has established a new Holy Family Safety and Security committee to review current practices and identify ways to improve campus safety and security. Areas will include intruder response training, emergency weather response, new AED devices, campus security, facility compliance and parish community in the event of an emergency. Fr. Michael is securing bids for an expanded communication system for review in 2025.

## 6- CMAA Report

The current CMAA report was reviewed by the council.

## 7-Facility Proposals

Proposals for an exterior chair lift and canopy were reviewed and at this time the council and Fr. Michael decided not to move forward with the project.

The meeting closed at 11:00 am

**Next Finance Council Meeting to be scheduled.**